**QA Roles & Responsibilities**

QA works with Configurator & ITPM.

1. **Analyzing the Setup Files Provided by the Market**

* Reading the setup files
* Understanding the requirement of the project.
* Get the knowledge of the features going to be used in project.

1. **Test Cases Preparation**

* Filter the test cases according to the features
* Eliminate the test cases which are not part of the project.
* Create Test plan Ticket in Jira
* Add the filtered test cases
* Create the test Executions of those test cases

1. **Weekly Project status Report**

* Update the weekly QA status Report.
* Put the status of the test cases in the report.

1. **Jira Management**

* Create Jira tickets
* Creation of Dashboard, Kanban board & filters for the project
* Following up on Open ND/NDTST tickets with multiple teams like Solution delivery, Environment Team etc.
* Updating Jira tickets with current status of the Issue

1. **Testing**

* Testing the bug tickets or ongoing Issues
* Chasing multiple teams to get the Issues and Bugs fixed.
* Performing Sanity checks
* Assisting ITPM, BPM & Market to perform Beta, MAT, Fireproof testing
* Comparison of Beta and MAT/Fireproof Test cases

1. **Calls/Meetings**

* Attending weekly Internal Status calls
* Attending weekly QA calls to review the efforts
* Attending weekly Sopra Steria calls with Sanjeev Gupta to update the status of the Project.
* Attending daily calls with BPM and Market during MAT and Fireproof
* Attending Dry Run and Go live calls.

1. **Fireproof & MAT**

* Create the test cases for Fireproof
* Create Testing Accounts
* Do the sanity checks after the env. Refresh.
* Assist the Market during testing

1. **Dry Run & Go live**

* Attending the Dry Run & Golive meetings
* Sanity checks During Dry Run and golive